



money to schools

Purchase Terms and Conditions

1. Collection

We will arrange for the collection of empty cartridges free of charge from addresses in the UK. This is subject to the consignment meeting our minimum quantity specification (detailed in point 3).

A £10.50 charge will be deducted for in the event of failed collections which are the fault of the school.

It is your responsibility to ensure that the goods are packed and available to our carriers on the date we agree with you. We recommend you obtain evidence of collection, such as the signature of the carrier, and provide this to us upon request.

We are unable to investigate queries regarding the cartridges that were collected, or their value, more than 1 months after they are collected.

2. Packaging

You are responsible for ensuring packaging is sufficient for the cartridges to arrive at our warehouse in an undamaged condition.

An information sheet giving suggested methods of packaging is available on request or via our website.

Each package must be clearly labelled with the unique tracking reference provided to you when a collection is arranged. This tracking number is the means by which we identify the supplier of the consignment. Our carriers can sometimes split consignments and any boxes received without our tracking reference will not be paid for.

If you have a packing list, please attach a copy to the outside of the consignment in an envelope marked 'Documents Enclosed', as well as faxing or e-mailing a copy to us. Discrepancies cannot be investigated if a packing list has not been faxed/emailed to us before the collection is made.

Money to Schools accept no responsibility for items sent in to us incorrectly (this includes, but not limited to, new printer cartridges, printers and personally effects).

3. Minimum quantities

Mainland UK

A minimum of 20 cartridges of commercial value* must be returned for a free collection.

Offshore Islands, Scottish Highlands, IOM, IOW and Channel Islands

A minimum of 100 cartridges of commercial value* must be returned for a free collection.

**These are cartridges that are listed on the current Money to Schools price list, which is available upon request or via our website. Payment will not be made if less than the minimum quantity of undamaged cartridges is received.*

4. Payment

Payment will be made according to the terms agreed with us.

In the event of loss of goods in transit, payment will only be issued if a packing list was sent to us at the time the collection was arranged.

The minimum value at which we issue payment is £20. Where the gross value of cartridges on a collection is less than this amount, the statement will be held until the cumulative value of outstanding collections reaches £20 (or annually, in the event that no further collections are arranged).

Prices vary regularly and are subject to market demand and change without notice. Please call for latest prices or visit our website.

5. Important

We do not accept the following:

- Toner bottles
- Spent cartridges from Photocopiers
- Maintenance Kits
- Transfer Kits

We reserve the right to refuse to make a collection based on a supplier's previous history of supplying the above, or of failing to meet our minimum collection quantities.

We do not keep cartridges which we consider to be broken.

These terms and conditions are subject to change without notice.

6. Questions?

If you have any questions concerning our purchase terms and conditions please contact us.

You can contact us at:

TEL: 01372 751 170

Fax: 01372 743 743

Email: info@moneytoschools.com

Office: D1 Longmead Business Centre, Felstead Road, Epsom, Surrey KT19 9QG

Last updated: August 2010